

## Significance of possessing Communication Skills

Are Communication Skills genuinely crucial? What role do they play in an individual's life?

Communication is an act of conveying meaning from one entity to another with the use of understood signs, symbols and rules. Communication skills, in a nutshell, are a set of activities to make giving and receiving various kind of information easy. Some of the examples of communication are; expressing our viewpoint on a topic, updating new additions on our project, expressing feelings etc.

Communication skills are the abilities we use when giving and receiving different kinds of information. Some examples include communicating new ideas, feelings or even an update on our project. Communication skills involve listening, speaking, observing and empathising.

Communication skills also help to understand how to communicate by phone conversations, face-to-face interactions, digital communication like social media and email.

Communication is not only verbal, but also non-verbal. Communicating better can help anyone achieve his/her goals. It could be anywhere whether it is an organisation, company, office, market, etc. Communication begins with a warm and pleasant greeting. The single most important truth in the field of human communication is that what we say, what we do, affects people. It affects who they are, at the moment, and it affects who they become. Communication skills are most vital for interactions with students because the act of teaching itself requires them.

Communication is key factor in the classroom. Educators must create a safe learning environment and build healthy and supportive relationships with students, parents and colleagues through favourable communication. Sense of humour and proper body language leaves a good impact on learners. Educators' communication not only conveys information, but it encourages effort, modifies attitudes, and stimulates thinking in the students. Educators are the creators. They should teach the learners the sweetness and essence of communication. The best example is how a doctor speaks with his/her patient. The convincing and comforting words of the doctor curtails the effect of the disease of the patient from which he/she suffers.

A teacher should also be like that when her/his students listen to her/him they should feel content. Successful teaching is generally considered only 50% knowledge and 50% is communication skills. Eventually a teacher should be proficient. Effective coaching and mentoring can help boost our communication with students as we focus on the three key areas: Foundation, Principles and Practice.

“English is just a language, but Communication is an Art”



-Sameena Begum, HOD, Dept. of English  
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